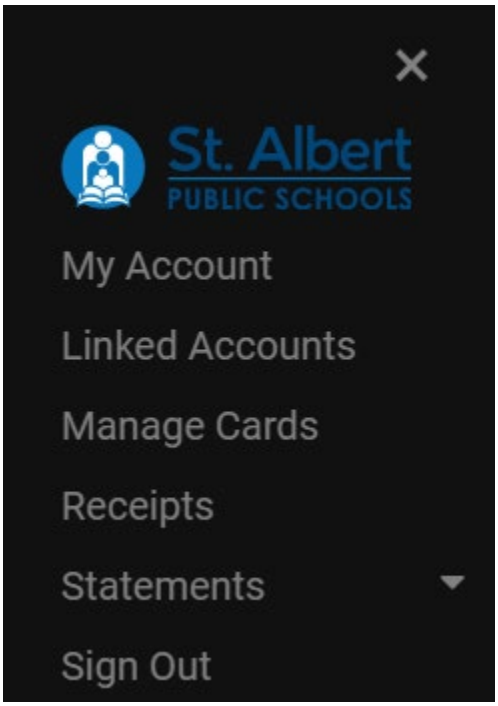
Adding an Out of District Student

Option 1: You currently have a student registered at St Albert Public Schools but you want to add a sibling that currently goes to school in another district.

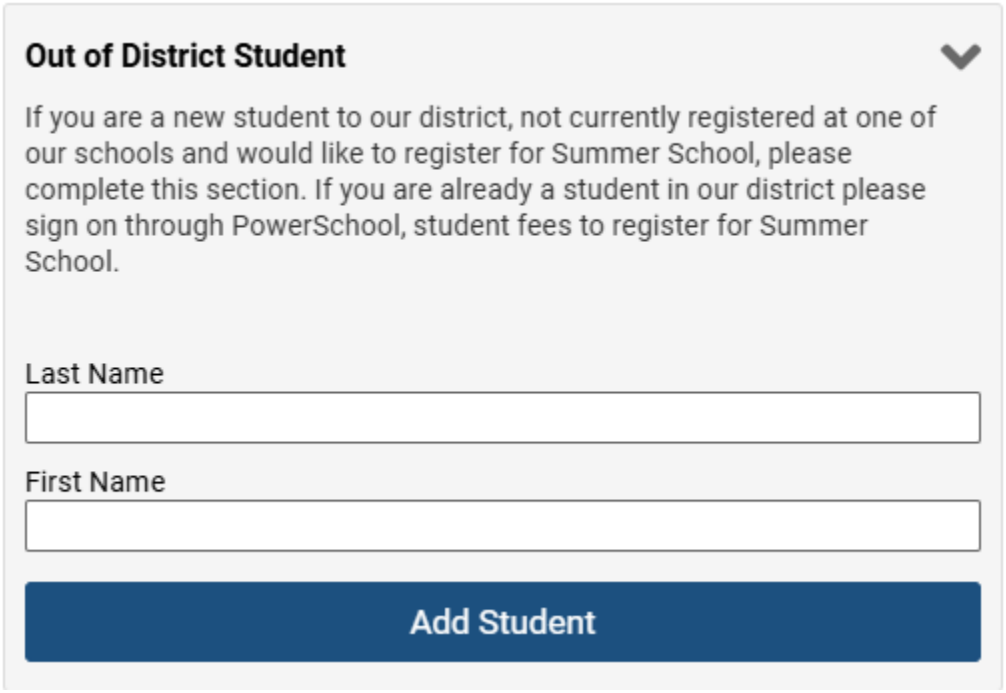
Log into your PowerSchool Account and navigate to Forms and Fees.

This will take you to the Student Quick Pay website.

Select the Menu from the top right corner.



Select Linked Accounts.



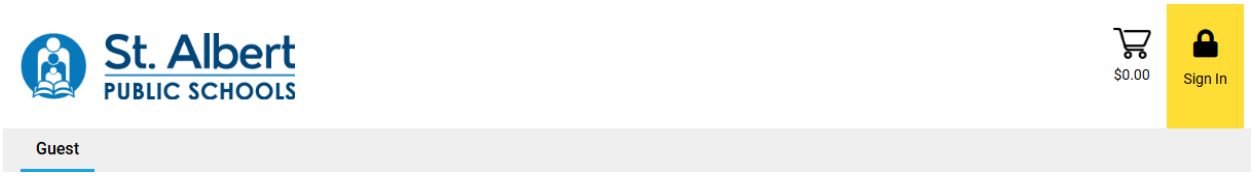
Add your students' names and select Add Student.

Done

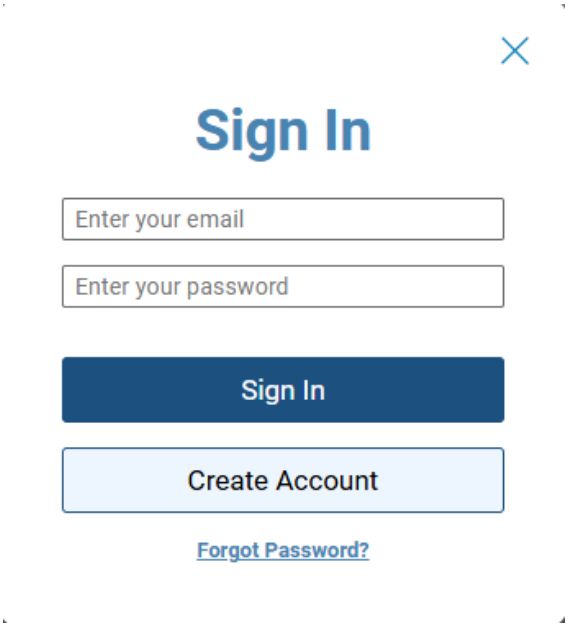
You should now see your students' name in the grey bar having access to the forms.

Option 2: Your child is going to school outside of the district but you would like to register for a program available to out of district students.

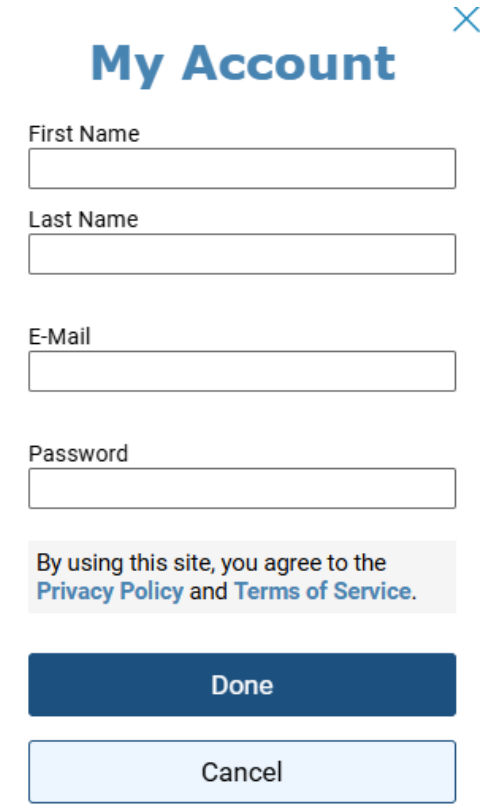
Navigate to https://www.studentquickpay.com/spschools/MyAccount/Main.aspx



Select Sign In to create a new account.

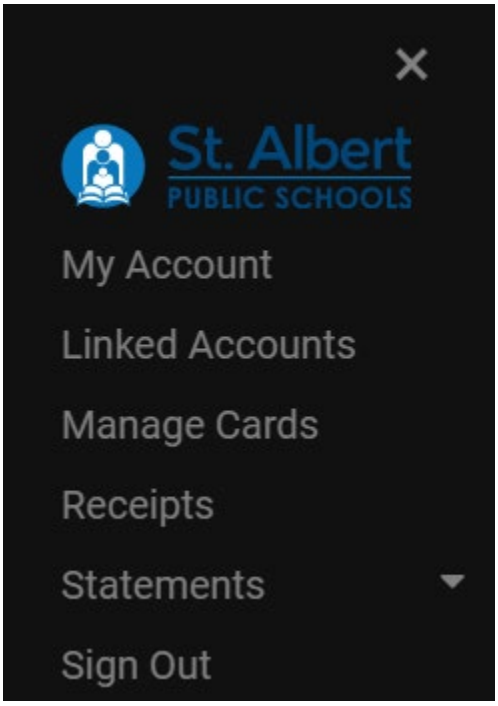


Select Create Account

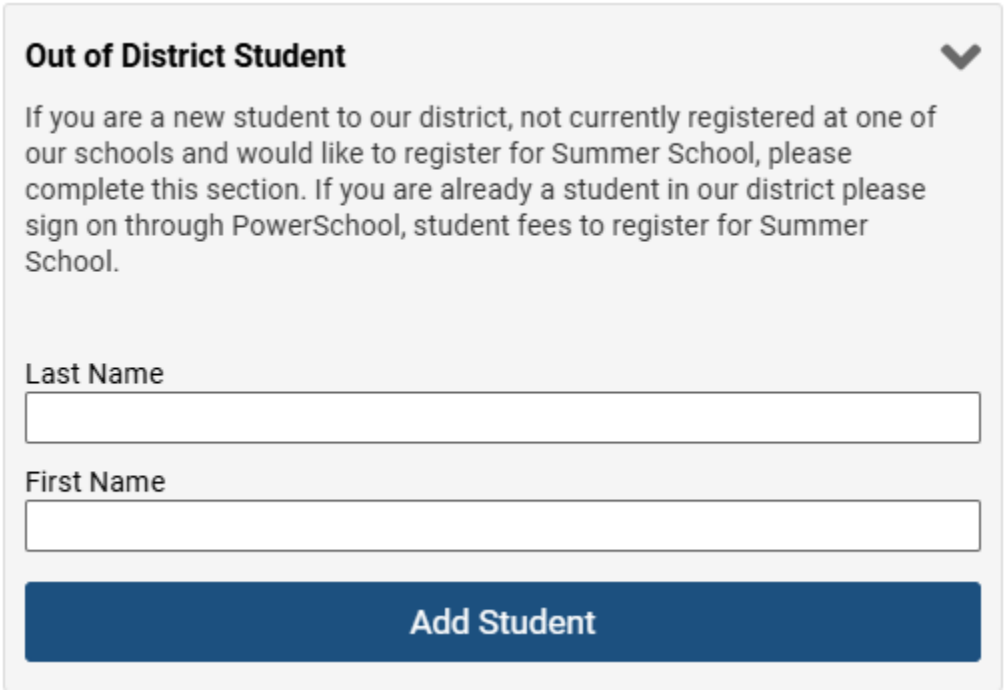


Enter your details and select Done.

Select the Menu from the top right corner.



Select Linked Accounts.



Add your students' names and select Add Student.

Done

You should now see your students' name in the grey bar having access to the forms.